

Form D2 Advising Request Form

Advising Request Form (SBDCBelize)			www.beltraide.bz		
Primary Adviser: (office use only)			Tier: (office use only)		
Part 1 Contact Information					
First Name:		MI:		Last Name:	
Email Address:					
Position: <input type="checkbox"/> Owner <input type="checkbox"/> Partner <input type="checkbox"/> CEO <input type="checkbox"/> President <input type="checkbox"/> Employee <input type="checkbox"/> Representative <input type="checkbox"/> Other:					
Work Phone:			Home Phone:		
Fax:			Mobile Phone:		
Mailing Address:					
City:			District:		
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female			Age: _____ (mandatory)		
Part 2 Company Information					
Company Name:			Type: <input type="checkbox"/> Company <input type="checkbox"/> Business <input type="checkbox"/> Co-operative <input type="checkbox"/> Other		
Status: <input type="checkbox"/> Business Idea <input type="checkbox"/> Starting New Business <input type="checkbox"/> In-Business <input type="checkbox"/> Temporarily Closed			Date Established (MM/DD/YY):		
Ownership: <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Both			Website:		
Years in operation:			Is the Business Name registered? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Business Type: _____ (Mandatory)					
(please refer to the list of sectors at the end of the form- if none apply from the list, kindly write other and specify the sector)					
Organization Type: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> S-Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Other:					
International Activity: <input type="checkbox"/> Export <input type="checkbox"/> Import <input type="checkbox"/> Both					
Physical Address:					
City:					
Current#	Full Time:	Part-Time:	Description of Services/Product:		
Employees:	Female:	Female:			
(Mandatory)	Male:	Male:			
Current Annual Sales:					
Less than \$100,000 _____					
Less than \$200,000 _____					
More than \$200,000 but less than \$6 million _____					
More than \$6 million but less than \$30 million _____					

Disclaimer: "By filling out, signing, and returning the Counseling Request Form by email or by Fax, you are authorizing an electronic substitute of your written signature on the form,"

Fultec Building
3rd Floor
831 Coney Drive
Belize City, Belize
Phone: (501) 280-3195
Email: sbdc@beltraide.bz

Belize Trade and Investment Development Service

Beltraide

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Capital Expenditure :(How much was invested in equipment and other capital?) (Mandatory)	
Less than \$50,000 _____	
Less than \$150,000 _____	
More than \$150,000 but less than \$500,000 _____	
Do you conduct your business online? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this a home-based business? <input type="checkbox"/> Yes <input type="checkbox"/> No
What kind of assistance is required: <input type="checkbox"/> Fiscal Incentives <input type="checkbox"/> Business Plan Development <input type="checkbox"/> Financing Options <input type="checkbox"/> Marketing <input type="checkbox"/> Product Research <input type="checkbox"/> Product Development <input type="checkbox"/> Quality Standards <input type="checkbox"/> Accounting <input type="checkbox"/> Other (Specify) :	
ENTERPRISE SIZE (MSME) -MANDATORY Micro: _____ (less than 10 (Ten) employees AND less than \$200,000 in annual sales and < 200,00 in Total Assets) Small: _____ (10 to 49 employees; \$200,000 - < 6 Million in Annual Sales And \$200,000- < 6 million in Total Assets) Medium _____ (50 to 300 employees; \$6 million – 30 million in annual sales and \$6 million – 30 million in Total Assets)	
Additional Notes:	

Client Signature: _____

Date: _____

	List of sectors
1.	Agro-processing
2.	Aquaculture
3.	Architecture and Engineering
4.	Consultancy Services
5.	Creative industry-artisan
6.	Creative industry-other
7.	Energy

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	List of sectors
8.	Fashion and design
9.	Food and Bev
10.	graphic design & multimedia
11.	ITES
12.	Light Manufacturing
13.	Manufacturer-other
14.	music and entertainment
15.	printing and publishing
16.	professional services
17.	Retail-grocery
18.	Retail-other
19.	Service-other
20.	Tourism- accommodation
21.	Tourism-Tour operator
22.	Transportation services

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